

QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P. O. Box 130, Ehrenberg, Arizona 85334

(928) 923-7907 FAX (928) 923-8908

**NOTICE OF REGULAR MEETING**  
**QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD**

Wednesday, September 26, 2018 at 6:00 PM

Quartzsite Elementary School

930 W. Quail Trail

Quartzsite AZ 85346

Pursuant to A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE QUARTZSITE SCHOOL DISTRICT NO. 4 will hold a meeting open to the public. The Governing Board members can be in attendance telephonically. The Governing Board reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3). Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Holly Brown at (928) 923-7907.

**\*AGENDA\***

1. **OPENING ITEMS**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance

2. **ACCEPT AGENDA**

- A. Approve agenda as written

3. **REPORTS**

- A. Superintendent's Update
  - 1. Current Events & Enrollment
- B. Financial
  - 1. Monthly Financial Report
    - Bus & Maintenance Report
    - Electric KWH usage Report
    - Budget/Expenditure Analysis Report
    - Student Activities Report
- C. Board Reports

4. **APPROVAL OF CONSENT CALANDAR**

- A. 1. Approve minutes of the regular meeting on August 9, 2018.
- B. Approve Expense and Payroll Vouchers  
Expense Vouchers will be available during meeting for public review.
  - E – 1002 - \$8, 688.56 P – 2 - \$14,925.18
  - P – 3 - \$42,456.46
- C. Approve the extra duties for 2018-2019 FY.
- D. Approve Sole Source vendors for 2018-2019 FY.
- E. Approve WACOG Head Start Program with the Quartzsite Elementary School District for children and staff’s meals at the Ehrenberg Center for the period from August 20, 2018 – May 24, 2019.
- F. Approve the Intergovernmental Agreement between La Paz County Educational Service Agency and the Quartzsite School District #4.
- G. Personnel Action
  - 1. Jan Grimm – Approve as an Emergency Substitute for the Quartzsite Elementary School District #4.
  - 2. Marisol Gonzalez – Approve as an Emergency Substitute for the Quartzsite Elementary School District #4.
  - 3. Philip Cushman – Approve as a Substitute for the Quartzsite Elementary School District #4.
  - 4. Vaughn Lueker – Approve as a Bus Driver for Quartzsite Elementary School.

5. **ITEMS REMOVED FROM CONSENT CALENDAR**

Board may remove items from the consent calendar for individual consideration.

6. **OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION)**

- A. Discussion on possible projects through School Facility Board Grants.
- B. Discussion and possible action on the bus routes.

7. **NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)**

- A. Presentation by Ana Camacho regarding incorrect property assessment valuations.
- B. Discussion and possible action on grammatical corrections on Superintendent Contract.
- C. Discussion and possible action on the Districts Emergency Policy.
- D. Discussion and possible action on allowing Quartzsite Police Department and other agencies access to Quartzsite Elementary School campus.
- E. Discussion and possible action regarding use of District resources to protect District intellectual property during an election and a recent Attorney General Opinion regarding the same.
- F. Discussion and possible action on board and staff members attending the La Paz County Meeting on October 24, 2018.
- G. Discussion and action on policy advisories.....**FINAL READING.**
  - Policy Advisory No. 616 **NEW**.....Policy DICA – Budget Format
  - Policy Advisory No. 617.....Policy DIE – Audits/Financial Monitoring
  - Policy Advisory No. 618.....Policy DJ – Purchasing
  - Policy Advisory No. 619.....Policy DJE – Bidding/Purchasing Procedures
  - Policy Advisory No. 620.....Policy FEA – Educational Specifications for Construction
  - Policy Advisory No. 621.....Policy GBEAA – Staff Conflict of Interest  
Exhibit – GBEAA-E
  - Policy Advisory No. 622.....Regulation IHBA-RB – Special Instructional Programs and  
Accommodations for disabled Students
  - Policy Advisory No. 623.....Policy JFABB – Admission of Exchange and Foreign  
Students
  - Policy Advisory No. 624.....Policy JL – Student Wellness  
Regulations JL – RA and JL - RB

8. **EXECUTIVE SESSION**

The Board may vote to meet in executive session pursuant to A.R.S. §38-431.03 (A) (1), personnel, to discuss Superintendent Goals for 2018-2019 FY. If Mrs. Burton wishes to have this executive session held in open session, it will be held in open session at this point on the agenda.

9. **RECONVENE OPEN MEETING**

- A. Motion to reconvene open meeting.
- B. Discussion and possible action on Superintendent Goals for 2018-2019 FY.

10. **CALL TO THE PUBLIC – PLEASE FILL OUT “REQUEST TO ADDRESS BOARD” AND HAND TO THE BOARD PRESIDENT**

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such statements if they do not concern the School Board affairs, if they are personal attacks against individuals or are deemed inappropriate by the President. The Board also reserves the right to set a time limit on individual presentations and the time spent on the Call to the Public.

11. **AGENDA ITEMS FOR FUTURE CONSIDERATION**

12. **ADJOURNMENT**

POSTED: 9/19/18

BY: Holly A. Brown

\*\*The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request a reasonable accommodation by contacting Holly Brown at (928) 923-7907. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or by telephone conference call.

The next Regular Meeting of the Governing Board will be held on  
Thursday, October 11, 2018 at 6:00 p.m.  
at Ehrenberg Elementary School, AZ 85334